

**SMITH VALLEY FIRE PROTECTION DISTRICT  
BOARD OF DIRECTOR MINUTES  
January 13, 2020**

The following items were discussed and / or approved from the agenda:

1. The meeting was called to order at 1800 hours by Director Myers.
2. Board Members present were Director Myers, and Director Abrott. President Boudreau attended by phone. Chief Loveberg was present, along with other members of SVVFR.
3. **Review and adoption of agenda:** Director Myers moved to adopt the agenda as presented. Director Abrott seconded, and all were in favor. The motion passed.
4. **Approval of Minutes**
  - The minutes from the last Board of Directors regular meeting on December 9, 2019 were submitted by Director Myers for approval. Director Abrott moved to approve the minutes with no corrections or additions. President Boudreau seconded, and all were in favor. The motion passed.
5. **Public Comments and Discussion**
  - None.
6. **Accounts Payable:**
  - a. Affordable Propane \$90.70
  - b. Affordable Propane \$163.43
  - c. Affordable Propane \$400.66
  - d. Allied Sanitation \$100.00
  - e. ARC Health & Wellness \$389.09
  - f. ARC Health & Wellness \$316.34
  - g. Care Flight \$30.00
  - h. Frontier \$298.53
  - i. Grainger \$21.30
  - j. Home Depot \$195.60
  - k. Life-Assist \$37.02
  - l. LN Curtis \$1155.54
  - m. LN Curtis \$55.07
  - n. Mason Valley Janitorial \$350.00
  - o. Mason Valley Janitorial \$350.00
  - p. Menesini Petroleum LLC \$652.67
  - q. Menesini Petroleum LLC \$882.50
  - r. Nevada Division of Forestry \$1578.75
  - s. NV Energy \$82.04
  - t. NV Energy \$42.03
  - u. NV Energy \$50.37
  - v. NV Energy \$165.25
  - w. Orkin \$360.00
  - x. Ponderosa Stamp & Engraving \$69.50
  - y. Quill.com \$49.85
  - z. Renner \$29.98
  - aa. Renner \$13.96
  - bb. Renner \$27.95
  - cc. Renner \$4.99
  - dd. Sciarani & Co. \$5000.00
  - ee. Sierra Fire Protection LLC \$604.00

- ff. Silver State Towing \$150.00
- gg. Standard Diesel \$2809.96
- hh. Standard Diesel \$62.11
- ii. TSA Custom Car & Truck \$6537.19
- jj. Verizon \$137.38
- kk. Walker River Mechanical \$358.00
- ll. Wells Fargo \$813.70
- mm. Wells Fargo \$1256.23
- nn. Wells Fargo (\$54.82)
- oo. Wells Fargo \$335.27
- pp. Witmer Public Safety Group \$50.44
- qq. Witmer Public Safety Group \$304.59
- rr. Zoll Medical \$134.90

- Director Myers moved to accept the accounts payable as reviewed and presented. Director Abrott seconded, and all were in favor. The motion passed. The claims were approved as presented.

#### **7. Accounts Receivable:**

- Ambulance fees collected were \$6,078.61. In addition, we received \$107.98 in Reimbursements, \$3230.44 in Sales & Rental, and \$320.00 in CPR Income. Director Myers moved to accept the accounts receivables. Director Abrott seconded, and all were in favor. The motion passed.

#### **8. Correspondence Received:**

- None.

#### **9. Discussion and possible action to write off 2017 bad debt.**

- Writing off bad debt does not prohibit us from collecting payment; it simply keeps us from continually carrying it forward on our monthly reports. Director Myers moved to write off the 2017 bad debt as listed on the ambulance billing report. President Boudreau seconded, and all were in favor. The motion passed.

#### **10. Discussion and possible action regarding a Financial Hardship Waiver Request.**

- The Board reviewed and discussed the Financial Hardship Waiver Request with the requested corrections from the last meeting. Director Myers moved to discount the patient's bill by 50% and offer payment arrangements if needed. Director Abrott seconded, and all were in favor. The motion passed.

#### **11. Discussion and possible action regarding the purchase of an ambulance.**

- Committee viewed the newest East Fork ambulance by the same manufacturer we are considering. Chief Loveberg got plans and specs from them. Still working on draft to send to the manufacturer.

#### **12. For Possible Action: Review, discussion and possible action regarding updating Smith Valley Fire Protection District Strategic Plan.**

- Workshop scheduled for February 4, 2020 at 6 pm.

#### **13. Fire Chief's Report:**

- 182 calls in 2019. Increase of 3 calls for 1.7% increase and new record. 3 calls to date this year.
- Replaced 2 switches in furnace units.
- Replaced thermostat at Station 41.
- Almost fully installed new office computers. Added new workstation in meeting room. Will be getting a rolling workstation. Talking with our IT consultant regarding security issues.

- Should have final extend-a-bed drawing tomorrow for the new Duty Chief vehicles.
- Lost a couple of pagers; in process of trying to get equipment back from inactive members. May need to purchase more pagers.
- Working on drafting 2020-2021 budget.

**14. Discussion and possible action on the status and repair of District equipment:**

- Rescue 40 experienced alternator problems during a transport; repaired.
- Rescue 42 air leveling and ride system switch failed; repaired by volunteers.

**15. Discussion and possible action regarding any capital improvement projects for District buildings, grounds and facilities:**

- Captain Hunewill spoke to a local contractor regarding the drainage issue at Station 40. Contractor said he would come take a look. Chief met with him this afternoon and will work up a plan.

**16. Smith Valley Fire District Volunteer Comments:**

- Volunteer Travis Walker asked about surplussing C401 and U40 if an effort to buy a new utility / training vehicle. Per Chief Loveberg's request, Mr. Walker will send us wording for this agenda item for the next meeting.
- Volunteer Travis Walker asked about the fill station on the Hunewill property. Per Captain Nuti's recent communication to Admin. Asst. Summer Walker, we have not made any progress due to Mrs. Hunewill being unavailable during the holidays.

**17. Board Member Comments:**

- President Boudreau asked if Board members completed their financial reports with the State of Nevada. All affirmed.

**18. Public Comment:**

- None.

**19. Requests for items to be placed on future meeting agendas:**

- New training vehicle.
- Hunewill fill station.

**20. Action to adjourn:**

- Director Myers moved to adjourn. All were in favor. The meeting was adjourned at 1844.

Respectfully submitted,

SW, Administrative Asst.